3. Are your stockrooms ready to go?

	Check your inventory.
The same	Check in with suppliers to make sure they're ready o go.
U V	erify shipping and delivery availability.
☐ S	Stock up on office supplies.
7-10	Make sure there is enough personal protective equipment (PPE) for everyone that needs/wants it.
R	Review pricing and product strategy.
U U	Jpdate product reporting procedures.